**Forton Parish Council**

**Minutes of the Forton Parish Council Meeting held at**

**Methodist Church Hall, Hollins Lane on Monday 12th May 2025 at 7pm**

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| **Present**: Cllrs Janet Huddart, Peter Young, Lesley Dodgson, Andrew Redmayne, Wes Wilson, Neil Wigglesworth, PC Mike Duff. | Note |
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| **In attendance:** Mrs H Alcock - Clerk & Responsible Finance Officer. | Note |
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| **1994. Apologies for Absence**: Cllr June Farebrother, Cllr Sue Tresilian, Borough Cllr Charlotte Walker, PCSO Denise Creighton, County Cllr Matthew Salter. | Note |
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| **1995. Notification of Interests**There were no declarations of interest nor any request for a dispensation for any item on the agenda. | Note |
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| **1996. Minutes of the last Meeting**The minutes of the Parish Council Meeting held on 7th April 2025 were confirmed and signed as a true record. | Note |
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| **1997. Public Participation**There were no members of the public present. PC Mike Duff from Garstang Police Station attended the meeting, PC Duff is new in post, has worked for the Police for the past 11 years and was previously serving in Fleetwood. PC Duff advised Councillors are welcome to email him with concerns anytime.Recent local reports included a number of burglaries and a car theft in Garstang, a fire in Out Rawcliffe caused by a bonfire which had go out of hand were sadly 3,500 animals were killed.PC Duff confirmed he would confirm arrangements for electric bikes donation to the Clerk.PC Duff confirmed that PCSO Creighton had exhausted all options on road junction issues and Council will not change the junction design.Drop-in session will take place in Booths at end of May. | Note |
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| **1998. Planning**No applications for discussion. | Note |
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| **1999. New Community Hall Updates**Cllr Young attended a VHRGC meeting on 28th April and confirmed the following:-Now that outline planning permission has been secured the architect set out some of the next steps:1. Production of a full drainage report to satisfy one of the planning conditions to be done by R G Parkins.
2. Before work on the hall design -aka Mechanical and Electrical Services - can get going it is necessary to agree on a renewable energy solution for the hall. Two members of VHRGC will take this on together with Arrow Energy.
3. When the M&E work is finished then 3D designs and elevations will be completed.

Meanwhile the VHRGC AGM will be on May 20 at 7.30 in the village hall. Village Hall Committee have sent an update on the community hall project to be published in the next issue of Village Voice.AGM 20th May at 7.30pm – Cllr Redmayne to attend. | Note |
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| **2000. Trees near Shireshead Gardens**Cllr Dodgson reported that high level tree branches opposite Shireshead Gardens had been removed illegally by members of the public. Wyre Council Tree Officer Ryan Arrell advised the trees are on the curtilage of land adopted by LCC and is awaiting feedback from LCC on the photos and videos forwarded. | Note |
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| **2001. Finance**The following payments for April were checked and agreed: -* Easy Website - £58.08
* McAfee anti-virus software - £159.99
* Colin Cross - £57.60
* Viking Office Stationery - £36.84
* St Mary & St James (wayleave) - £5.00
* Wyre Council green waste subscription - £40.00
* Clerks Wages - £376.08
* Clerks expenses - £26

The following credit was received from Wyre Council precept - £25,000.The Clerk requested approval for the following payments:-* Hollins Lane Methodist Church - Room Hire £80.00
* LALC annual membership 2025 – 2026 £328.39
* Annual insurance renewal - £427.35 (last years premium £496.85)
* Cllr Wigglesworth expenses for plants - £94.25

Cllr Dodgson queried an expense claim for ink which hadn’t been paid – Clerk to confirm bank details and payment date. | NoteClerk |
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| **2002. Parish Reports / Issues from Councillors**Parish MaintenanceLitter picking – April report circulated, a total of 16½ bags have been collected. Cllr Wigglesworth asked if the large wooden planters at the Village Hall (after school club play area) could be used at the War Memorial. Cllr Redmayne to ask village hall committee members at AGM.The Clerk was asked to contact Wyre Borough Council about carrying out a bin survey on Hollins Lane, due to the lack of bins.SPIDNo updatesLALCNo updates this month. | NoteCllr RedmayneClerkNote |
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| **2003. Cllr Huddart updates*** Flower tubs and grass area around war memorial – who to maintain, plant & renew tubs. Cllr Huddart thanked Cllr Wigglesworth who has done a great job planting up. Cllr Wigglesworth passed receipts for plant purchases to the Clerk for payment. Clerk to forward Cllr Tresilians email to Cllr Huddart regarding ideas around purchase of tubs. Cllr Huddart to provide Cllr Wigglesworth with key to village hall to gain access for watering plants.
* AGM Meeting in June has been superseded with Councillors update reports.
* Methodist Church – no further updates.
* The Clerk was asked to write a letter of thanks to Don McLoughlin for providing the Tommies at the War Memorial.
 | ClerkCllr HuddartNoteClerk |
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| **2004. Clerks updates*** LALC Conference takes place on 7th June, a discount of £5 will be applied for bookings taken in May.
* Local Plan & S106 briefing on Wed 14 May 5pm – Cllrs J Huddart & P Young to attend. Cllr Dodgson to confirm availability.
* UU have asked if they can attend our next meeting to discuss surface water removal plans in the area, Clerk to send a formal invite. UU will be holding a drop-in session at Forton Cricket Club on 29th May 3pm – 7pm
* The Clerk confirmed a letter has been sent to Highways regarding tree planting on the piece of land at junction of School Lane and A6 and to establish ownership.
* The Clerk asked for approval of Julys meeting being moved a week later from 7th July to 14th July due to holidays.
 | Clerk |
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| **2005. Any Other Business*** Footpath surveys to be picked up in coming months.
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| **2006. Date & Time of Next Meeting(s)**The date of the next meeting is Monday 2nd June 2025 at 7pm. Items for the agenda and reports, to reach the Clerk before 24th May 2025. | Note |
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| There being no other business the Chair closed the meeting at 7.50pm | Note |

**Minutes prepared by: ……………………………………………. Hilary Alcock (Clerk)**

**Approved by: ……………………………………………….….. Janet Huddart (Chairman)**

**Date: …………………………………**